



ADDENDUM #1
RFP No. 3
Request for Proposals for FEMA Consulting Services

This Addendum is hereby incorporated into the above-referenced Request for Proposals.

RESPONDENT QUESTIONS:

Presque Isle Electric & Gas Co-Op received the following questions (consolidated and slightly revised for clarity) from prospective Respondents and provides the following answers:

No.	Question	Answer
1	Is there a page limit to the Proposal?	No.
2	Please clarify if work can be completed remotely with as needed travel to the sites or an on-site presence is required. If possible, please provide any on-site assumptions for number/length of site visits or required in-person meetings.	Work can be completed remotely but as stated in the RFP, some on-site presence may be needed for meetings and other events, as needed.
3	Does PIE&G have an existing software system or preferred software platform to manage grant activities and finance?	No.
4	If possible, please provide scope assumptions or an upper limit for Task 4. Indirect Tasks or Requests for cost estimating purposes?	These services will be requested "as needed."
5	Can PIE&G provide information about the current status of FEMA applications for emergency and permanent work and the value, extent, or scope of repairs for cost estimating purposes?	PIE&G is seeking services for current work under FEMA-4880-DR, a severe winter storm that occurred between March 28 and March 30, 2025. Cost Proposals should be submitted in accordance with Attachment D. Estimated reimbursable costs to PIE&G are approximately \$100-150M.
6	Can PIE&G provide an agreement with the terms and conditions of the contract?	See attached draft sample contract.

7	FEMA Public Assistance Advisory Services includes “5. Provide technical assistance as requested. This assistance may involve engineering and architectural support among other types of assistance.” Please confirm whether the vendor is expected to provide engineering and architectural design services, including developing stamped design documents.	No. This contract is for grant management services only. Any required design will be procured separately.
8	Section 2. Proposal Checklist includes a requirement for a “Signed Consultant Attestation”. Will PIE&G please provide a copy of this form or provide a description of this requirement?	This is the Cover Letter/Executive Summary/Firm Overview.
9	Will the client allow offerors to escalate rates each year?	As stated in the Cost Proposal, prices shall not be subject to withdrawal or escalation. Escalation of rates during term extensions may be discussed during contract negotiations.
10	Is there an incumbent? If so, who?	Tidal Basin has provided grant management services under an emergency contract.
11	RFP page 12, Attachment D. Cost Proposal form. The RFP states: “the Agreement will include a reasonable not-to-exceed amount that the Contractor exceeds at its own risk,”. Please confirm that NTE amounts need to be provided during contract negotiations and not as part of the proposal.	Correct.
12	RFP page 13, Attachment E. Will PIE & G please provide the referenced “Word files included in the RFP” for Bidders to provide redlined exceptions, if applicable?	Attached.

13	RFP page 4, 6. Cost Proposal. Bidders are asked to submit a “fully detailed budget including staff costs and any expenses necessary to accomplish the tasks and to produce the delivers under the contract.”. Given that this RFP will result in a stand-by contract for vendor support and there is no current work described in the RFP, will the PIE & G accept that Bidders provide labor categories and hourly rates instead of a detailed budget?	PIE&G is seeking services for current work under FEMA-4880-DR, a severe winter storm that occurred between March 28 and March 30, 2025. Cost Proposals should be submitted in accordance with Attachment D.
14	We have a \$2 million aggregate. Would PIE&G accept our \$10 million umbrella policy as a solution to make up for the shortfall?	Insurance will be required in accordance with the terms of the RFP. During contract negotiations with the selected vendor, specific insurance coverage that meets the intent of the requirements will be considered.
15	Page 6, “Project Approach,” Item 2 – Can you please clarify what is meant by “Contingencies / Requirements of Owner”?	PIE&G is looking for a clear, specific, and feasible plan that demonstrates proposer’s understanding of any project constraints and required conditions and shows how proposer’s project approach will comply with and proactively manage those requirements to minimize schedule, cost, and risk impacts.
16	Page 4, Item 2 “Cost Proposal” – This section outlines a requirement to submit a detailed budget cost proposal. However, Attachment D “Cost Proposal Form” does not include any budget information and only allows for job descriptions and unit price per hour. Are proposers required to submit a detailed budget in addition to attachment D?	No. Cost Proposals should be submitted in accordance with Attachment D.
17	Award Structure: Does PIE&G anticipate awarding this contract to a single firm or multiple firms?	Anticipation is a single firm, but PIE&G reserves its right to contract with multiple firms if needed.

**** END OF ADDENDUM #1 ****